



Comhairle Contae Thiobraid Árann
Tipperary County Council

Application form for the position of: **Outdoor Sports Development Officer**

This application form, which must **be typed** when completed, should be returned to recruitment@tipperarycoco.ie by not later than 4pm on Thursday, 8th April 2021.

1. Name in full _____

2. Postal Address (Notify at once, in writing, any change. An acknowledgement will be sent)

3. Telephone No.(s):- Private: _____ Business: _____
(If you may be contacted there)
Mobile: _____ e-mail: _____

4. Do you claim to fulfil all the requirements set out in the Qualifications for the office?

YES NO

5. GENERAL EDUCATION:-

School or College Attended	From	To	Examinations	Results

6. PROFESSIONAL QUALIFICATIONS:-

Full Title Degree(s) Qual(s) held	Type & Grade of Honours (1 st or 2 nd Class, Gr I or II)	Subject(s) in final Exam	University, College or Examining Authority	Year Degree / Qual. Obtained

7. BRIEF SUMMARY OF EXPERIENCE:

From	To	Title of Post	Employer

8. PREVIOUS EMPLOYMENT RECORD :

From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
		MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:

Previous Employment Record contd...		
From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:		

From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, ETC.:		

The interview will concentrate on the specific competencies listed hereunder and it is expected that candidates will be in a position to demonstrate, through questioning, their abilities in some or all of the following competencies:

Competency Heading	Competency Description
Delivering Results	Candidates will be required to demonstrate their ability to: <ul style="list-style-type: none"> • Identify problems and contribute to solutions • Ability to plan and organise workloads in order to meet deadlines • Demonstrate ability to deliver quality work and customer services
Performance Through People	Candidates will be required to demonstrate their ability to: <ul style="list-style-type: none"> • Engage with staff and work as a team • Build and maintain position working relationships • Resolve conflict situations • Demonstrate ability to lead by example and show initiative • Excellent interpersonal, verbal and written communications skills
Personal Effectiveness	Candidates will be required to demonstrate their ability to: <ul style="list-style-type: none"> • Persuade and influence others • Demonstrate ability to be flexible and open to change • Understand the need for ongoing change • Demonstrate ability to adapt to new challenges • Commit to public service values

11. Names and addresses of two responsible persons to whom you are well known but not related and to whom reference may be made as to character. (If you are or have been in employment, one of the referees should be an existing or former employer):

(a) Name: _____ (b) Name: _____

Occupation: _____ Occupation: _____

Address: _____ Address: _____

I, the undersigned, hereby declare all the foregoing particulars to be true.

Usual Signature:_____ Date:_____

- **Shortlisting may be applied depending on qualifications and experience**
- **Applications forms which must be typed, must be returned by not later than 4.00pm on Thursday 8th April 2021. Completed application forms to be returned to recruitment@tipperarycoco.ie – only application forms received via e-mail will be accepted.**

TIPPERARY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER

